

# **Frequently Asked Questions (FAQs)**

## **Caribbean College of Family Physicians (CCFP)**

### **SECTION 1: The Caribbean College of Family Physicians**

#### **1. What is CaribGP and what is its relationship to the Caribbean College of Family Physicians (CCFP)?**

CaribGP is the official online platform and professional portal representing the Caribbean College of Family Physicians (CCFP), which is the regional professional organization for General Practitioners and Family Physicians across the Caribbean. The College exists to sustain and improve the professional qualifications of physicians engaged in family practice through education, certification, and professional support.

#### **2. What is the mission of the Caribbean College of Family Physicians?**

The mission of the CCFP is to advance the standards of primary care and family medicine by providing continuing medical education, professional certification, research opportunities, and practice support to physicians across the Caribbean region.

#### **3. Is the Caribbean College of Family Physicians internationally recognized?**

Yes. The Caribbean College of Family Physicians is a full member of the World Organisation of Family Doctors (WONCA), the global body representing family physicians worldwide. This affiliation ensures that Caribbean family physicians are part of the international medical community.

#### **4. What role does CaribGP play in strengthening primary care in the Caribbean?**

CaribGP supports physicians by providing:

- Continuing medical education (CME)
- Professional certification pathways
- Clinical practice guidelines
- Research collaboration opportunities
- Regional networking and mentorship

These activities help improve clinical standards and patient care across the Caribbean.

## **SECTION 2: Membership and Professional Status**

### **5. Who can become a member of the Caribbean College of Family Physicians?**

Membership is open to:

- Licensed General Practitioners
- Family Physicians
- Physicians with postgraduate qualifications in family medicine
- Physicians practicing primary care
- Associate members, including trainees and medical graduates

Active membership typically requires engagement in family practice and appropriate medical qualifications.

### **6. What are the benefits of becoming a member?**

Membership benefits include:

- Access to accredited CME programs
- Professional certification opportunities
- Publication and research collaboration
- Networking with Caribbean and international physicians
- Participation in regional conferences and educational activities
- Access to Caribbean medical updates and clinical resources

### **7. Does membership support professional career advancement?**

Yes. Membership helps physicians:

- Maintain licensure through CME participation
- Demonstrate professional commitment to family medicine
- Achieve professional recognition and certification
- Access mentorship and academic opportunities

### **8. Can physicians outside Jamaica join CaribGP?**

Yes. The Caribbean College of Family Physicians serves physicians across the Caribbean region and supports regional collaboration and professional development.

## **SECTION 3: CME Accreditation and Professional Education**

### **9. Does CaribGP/CCFP provide Continuing Medical Education (CME)?**

Yes. CaribGP and the Caribbean College of Family Physicians provide a wide range of CME activities, including:

- Online CME courses
- Conferences and workshops
- Accredited educational programs
- Clinical training and professional development activities

### **10. Are CME activities accredited?**

Yes. CME programs are accredited through recognized accrediting bodies, including:

- Medical Council of Jamaica (MCJ-NCCME)
- Caribbean College of Family Physicians (CCFP-NCCME)
- Pharmacy Council of Jamaica
- American Academy of Family Physicians (AAFP)
- Accreditation Council for Continuing Medical Education (ACCME)
- American Academy of CME (AACME)

### **11. Why is CME important for physicians?**

Continuing Medical Education helps physicians:

- Maintain professional licensure
- Stay updated on current medical practices
- Improve clinical competence
- Enhance patient care outcomes

CME is an essential part of maintaining professional standards.

### **12. Can CaribGP/CCFP accredit CME activities conducted by other organizations?**

Yes. The College provides accreditation guidelines and formal processes for accrediting CME activities, ensuring they meet established educational standards.

## **SECTION 4: Professional Certification and Accreditation**

### **13. What is MCCFP accreditation?**

MCCFP (Member of the Caribbean College of Family Physicians) is a professional designation recognizing physicians who meet the College's standards in education, training, and continuing professional development.

### **14. Why is MCCFP designation important?**

The MCCFP designation demonstrates:

- Professional competence
- Commitment to continuing education
- Recognition by a regional professional body
- Alignment with international family medicine standards

### **15. How does CaribGP/CCFP support physician certification?**

CaribGP/CCFP provides:

- Accreditation application forms
- CME log sheets
- Certification guidelines
- Professional development pathways

These tools help physicians achieve and maintain certification.

## **SECTION 5: Practice Support and Clinical Standards**

### **16. Does CaribGP/CCFP provide clinical practice guidelines?**

Yes. The College provides practice standards and clinical guidance to help physicians deliver safe, effective, and evidence-based care.

These standards support:

- Disease prevention
- Health promotion

- Evidence-based clinical practice
- Quality improvement in primary care

## **17. How does CaribGP/CCFP support practicing physicians?**

Support includes:

- Practice standards and guidelines
- Professional development resources
- Educational programs
- Clinical support tools

These resources help physicians improve practice quality and patient care.

## **SECTION 6: Research, Professional Collaboration, and Regional Impact**

### **18. Does CaribGP/CCFP support medical research?**

Yes. The College supports research initiatives such as the Caribbean Primary Care Research Group (CAPCRG), helping physicians contribute to regional clinical research.

### **19. Does CaribGP/CCFP collaborate with other medical organizations?**

Yes. The College collaborates with regional and international medical organizations to advance education, research, and clinical practice.

### **20. Does CaribGP/CCFP support young physicians and trainees?**

Yes. The College supports early-career physicians through:

- Mentorship programs
- Educational activities
- Networking opportunities
- Professional development programs

## **SECTION 7: Ethics, Professional Standards, and Patient Care**

### **21. Does CaribGP/CCFP promote ethical medical practice?**

Yes. The College provides codes of ethics, professional guidelines, and standards to ensure high-quality, ethical patient care.

### **22. How does CaribGP/CCFP help improve healthcare outcomes in the Caribbean?**

CaribGP strengthens healthcare by:

- Training physicians
- Providing CME education
- Supporting research
- Promoting clinical excellence

This improves patient care throughout the region.

## **SECTION 8: Contact, Communication, and Support**

### **23. How can I contact CaribGP/CCFP?**

You may contact the Secretariat at:

Caribbean College of Family Physicians  
19A Windsor Avenue, Kingston, Jamaica  
Tel: (876) 946-0954 / (876) 517-6636  
Email: [ccfp@caribgp.org](mailto:ccfp@caribgp.org)

### **24. How can I apply for membership?**

Membership applications can be submitted through the official application forms available on the CaribGP website.

## **25. How can I stay informed about CME activities and events?**

You can stay informed by:

- Visiting the website regularly
- Subscribing to updates
- Participating in College educational activities

## **MEMBERSHIP FAQ**

### **Caribbean College of Family Physicians (CCFP) – Membership**

#### **1. What is membership in the Caribbean College of Family Physicians (CCFP)?**

Membership in the Caribbean College of Family Physicians (CCFP) signifies professional affiliation with the official regional body representing Family Physicians and General Practitioners. Membership demonstrates a physician's commitment to maintaining high standards of clinical competence, ethical practice, and continuing professional development.

#### **2. Who is eligible to apply for membership?**

Membership is open to:

- Licensed General Practitioners
- Family Physicians
- Physicians practicing primary care
- Physicians with postgraduate training in Family Medicine
- Residents and trainees in Family Medicine
- Newly qualified physicians entering primary care practice

Associate membership categories may also exist for trainees and early-career physicians.

#### **3. What are the professional benefits of membership?**

Members benefit from:

- Access to accredited Continuing Medical Education (CME)
- Eligibility for MCCFP certification
- Professional recognition regionally and internationally
- Access to clinical practice guidelines and educational resources
- Participation in regional and international conferences
- Networking and mentorship opportunities
- Career advancement support

## **4. Is membership mandatory to practice as a General Practitioner?**

No. Membership is not required for licensure. However, membership enhances professional credibility and supports ongoing professional development and certification.

## **5. Is CCFP membership recognized internationally?**

Yes. The Caribbean College of Family Physicians is a member of the World Organization of Family Doctors (WONCA), which represents Family Physicians globally.

This provides international professional recognition.

## **6. How do I apply for membership?**

Applicants must:

- Complete the membership application form
- Submit proof of medical qualification
- Provide proof of licensure or registration
- Pay applicable membership fees

Applications are reviewed by the College prior to approval.

## **7. How long does membership remain valid?**

Membership is typically valid annually and must be renewed to maintain active status.

## **8. What happens if my membership expires?**

Expired members may lose access to:

- Professional designation eligibility
- Member benefits
- CME discounts
- Certification pathways

Membership may be reinstated upon renewal.

# **MCCFP CERTIFICATION FAQ**

**Member of the Caribbean College of Family Physicians (MCCFP)**

## **1. What is MCCFP certification?**

MCCFP (Member of the Caribbean College of Family Physicians) is a professional designation awarded to physicians who meet the College's standards in:

- Professional education
- Clinical competence
- Continuing medical education
- Ethical practice

This designation recognizes physicians as qualified Family Medicine professionals.

## **2. Why is MCCFP certification important?**

MCCFP certification demonstrates:

- Professional excellence in Family Medicine
- Commitment to ongoing education
- Recognition by a regional professional body
- Alignment with international Family Medicine standards

It enhances professional credibility and career advancement.

## **3. Who is eligible for MCCFP certification?**

Eligibility typically includes:

- Licensed medical practitioners
- Physicians practicing Family Medicine or Primary Care
- Completion of required CME hours
- Active professional practice

Specific eligibility criteria are defined by the College.

## **4. Does MCCFP certification expire?**

Certification must be maintained through ongoing CME participation and professional engagement.

Failure to meet CME requirements may affect certification status.

## **5. Is MCCFP certification recognized internationally?**

Yes. MCCFP certification is recognized regionally and supported by the College's affiliation with WONCA.

## **6. How does MCCFP benefit my career?**

Benefits include:

- Professional recognition
- Academic and leadership opportunities
- Enhanced professional credibility
- Career advancement opportunities

# **CME ACCREDITATION FAQ**

## **Continuing Medical Education (CME)**

### **1. What is Continuing Medical Education (CME)?**

Continuing Medical Education (CME) refers to educational activities that help physicians maintain and improve clinical competence, knowledge, and professional performance.

CME is required by most medical regulatory authorities.

### **2. Why is CME required?**

CME helps physicians:

- Maintain licensure
- Stay current with medical advances
- Improve patient care
- Maintain certification

### **3. Are CaribGP/CCFP CME activities accredited?**

Yes. CME activities are accredited by recognized accrediting bodies such as:

- Medical Council of Jamaica (MCJ-NCCME)
- Caribbean College of Family Physicians (CCFP-NCCME)
- American Academy of Family Physicians (AAFP)
- Accreditation Council for Continuing Medical Education (ACCME)

### **4. How many CME credits do I need each year?**

CME requirements vary depending on your medical licensing authority.

Physicians should confirm requirements with their local Medical Council.

## **5. How are CME credits calculated?**

Credits are based on:

- Duration of educational activity
- Participation and completion
- Assessment completion (if applicable)

## **6. How do I track my CME credits?**

Your CME credits are documented through:

- CME certificates
- eLearning platform records
- Personal CME logs

## **7. Can external organizations obtain CME accreditation through CaribGP/CCFP?**

Yes. Organizations may apply to have their educational activities accredited by the College.

# **Frequently Asked Questions (FAQs)**

## **CaribGP eLearning Platform**

### **General Information**

#### **1. What is CaribGP eLearning?**

CaribGP is a professional educational platform dedicated to supporting General Practitioners, Family Physicians, and Primary Care Professionals across the Caribbean through continuing medical education, professional development, and clinical learning resources.

#### **2. What does CaribGP eLearning offer?**

The CaribGP eLearning platform is the official online education portal where healthcare professionals can access CME-accredited courses, recorded lectures, webinars, and educational resources.

Access the platform here:

<https://elearning.caribgp.org/>

### **3. Who can use the CaribGP eLearning platform?**

The platform is available to:

- General Practitioners
- Family Physicians
- Medical Officers
- Specialists
- Residents and Medical Trainees
- Nurses and Allied Health Professionals
- Medical Students (where applicable)

## **Account Registration and Access**

### **4. How do I create an account?**

To create an account:

1. Visit <https://elearning.caribgp.org/>
2. Click on “Register” or “Sign Up”
3. Enter your personal and professional details
4. Create your login credentials

Once registered, you can enroll in courses and access educational materials.

### **5. Is there a cost to register?**

Creating an account is free. Some courses may be free, while others may require payment depending on the course and accreditation level.

### **6. I forgot my password. What should I do?**

Click on the “Forgot Password” link on the login page and follow the instructions to reset your password.

## **Courses and CME Credits**

### **7. Do CaribGP courses provide CME credits?**

Yes. Many courses provide Continuing Medical Education (CME) credits, which can be used toward professional development requirements, subject to recognition by your local regulatory authority.

### **8. How do I earn CME credits?**

To earn CME credits, you must:

- Enroll in the course
- Complete all course materials
- Complete required quizzes or assessments
- Complete any evaluation forms

Upon completion, a certificate will be issued.

### **9. Can I access courses at any time?**

Yes. Most courses are available on-demand, allowing you to complete them at your own pace and convenience.

### **10. How long do I have access to a course?**

Access duration may vary depending on the course. Many courses provide extended or unlimited access once enrolled.

## **Certificates**

### **11. How do I receive my CME certificate?**

Certificates may be issued electronically after successful completion of course requirements, including any required assessments or by email.

### **12. Where can I download my certificate?**

Certificates can be downloaded directly from your account dashboard (if that course is automated) after completing the course.

### **13. How long does it take to receive my certificate?**

Certificates are usually available immediately upon successful completion (if course is automated) of all course requirements.

## **Course Enrollment and Payments**

### **14. How do I enroll in a course?**

To enroll:

1. Log in to your account
2. Browse available courses
3. Select the course
4. Click “Enroll”
5. Complete payment if required

You will then have immediate access to the course.

### **15. What payment methods are accepted?**

Accepted payment methods may include:

- Credit cards
- Debit cards
- Other secure online payment options

Payment options may vary depending on your location.

### **16. Can I get a refund after enrolling in a course?**

Refund policies vary depending on the course. Please review the course details or contact support for assistance.

# Technical Support

## 17. What device can I use to access the platform?

You can access the platform using:

- Desktop computers
- Laptops
- Tablets
- Smartphones

A stable internet connection is recommended.

## 18. What internet browser works best?

Recommended browsers include:

- Google Chrome
- Microsoft Edge
- Safari
- Firefox

## 19. I am having trouble accessing a course. What should I do?

Please try:

- Logging out and logging back in
- Refreshing your browser
- Clearing your browser cache

If the issue persists, contact support.

# Professional Development

## 20. How does CaribGP support healthcare professionals?

CaribGP supports healthcare professionals by providing:

- Accessible CME education
- Clinical updates and training
- Professional development opportunities
- Regional and international learning resources

## 21. Are courses relevant to Caribbean practice?

Yes. Many courses are designed specifically to address clinical practice and healthcare challenges relevant to the Caribbean region.

## **Privacy and Security**

### **22. Is my personal information secure?**

Yes. CaribGP maintains appropriate security measures to protect your personal information and ensure confidentiality.

## **Contact and Support**

### **23. How can I contact CaribGP for assistance?**

You may contact support through:

- The Contact page on the website
- Official email support
- Platform support channels